

MACKINNON MACKENZIE AND CO LIMITED

Registered Office: 4, Shoorji Vallabhdas Marg, P.O. BOX 122, Mumbai - 400 001.

Tel.: 022-2261 0981 Fax: 022-2261 4207

E-mail: mmcladv@yahoo.co.in Website: <http://www.mmclimited.net/>

CIN NO. : L63020MH1951PLC013745

NOTICE OF EXTRA ORDINARY GENERAL MEETING

NOTICE is hereby given that the Extra Ordinary General Meeting of the Shareholders of Mackinnon Mackenzie and Co Limited will be held on **Friday, 22nd July 2022 at 12:00 p.m.** through Video Conferencing/ Other Audio-Visual Means ("VC/OAVM") Facility to transact the following Special businesses:

SPECIAL BUSINESS:

1. To appoint Mr. Nandkishor Yashwant Joshi (N.Y. Joshi) (DIN: 09324612) as a Non-Executive Independent Director of the Company for a term of 5 years who was appointed as an Additional Director by the Board of Directors of the Company on 12th November 2021 and pass the following ordinary resolution:

"RESOLVED THAT pursuant to the provisions of Sections 149, 150, 152 and any other applicable provisions of the Companies Act, 2013 and the rules made thereunder read with Schedule IV to the Companies Act, 2013 (including any statutory modifications or re-enactment(s) thereof for the time being in force) and Regulation 17(1A) and other applicable provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and based on the recommendation of the Nomination and Remuneration Committee and approval of the Board of Directors, Mr. Mr. Nandkishor Yashwant Joshi (DIN: 09324612), who was appointed as an Additional Director on 12th November 2021 and who has submitted a declaration that he meets the criteria for independence as provided under Section 149(6) of the Companies Act 2013 and Regulation 16(1)(b) of the Securities and Exchange Board of India (Listing Obligation and Disclosure Requirements) Regulations, 2015 and is eligible for appointment and in respect of whom the Company has received a notice in writing in terms of Section 160 (1) of the Companies Act and who holds the office as such upto the date of ensuing Annual General Meeting, be and is hereby appointed as a Non-Executive Independent Director of the Company, not liable to retire by rotation, for a term of five years from 22nd July 2022 till 21st July 2027 on such terms and conditions as decided by the Board of Directors."

"RESOLVED FURTHER THAT Mr. Sampat Borate, Independent Director of the Company (including its Committee thereof) be and is hereby authorized to file DIR-12 and all necessary E-forms and to do all such acts, deeds, matters and things as may be considered necessary, desirable or expedient to give effect to this resolution."

2. To appoint Mrs. Dipali Divyul Joshi (DIN: 09561518) as a Non- Executive Director of the Company who was appointed as an Additional Director by Board of Directors of the company on 22nd April 2022, who shall be liable to retire by rotation and pass the following ordinary resolution:

"RESOLVED THAT pursuant to the provisions of Sections 152 and any other applicable provisions of the Companies Act, 2013 and the rules made thereunder read with Schedule

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(including any statutory modifications or re-enactment(s) thereof for the time being in force) and Regulation 17 and other applicable provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and based on the recommendation of the Nomination and Remuneration Committee and approval of the Board of Directors, Mrs. Dipali Divyul Joshi (DIN: 09561518), who was appointed as an Additional Director on 22nd April 2022, be and is hereby appointed as a Non-Executive Director of the Company, liable to retire by rotation on such terms and conditions as decided by the Board of Directors."

"**RESOLVED FURTHER THAT** Mr. Sampat Borate, Independent Director of the Company (including its Committee thereof) be and is hereby authorized to file DIR-12 and all other necessary E-forms and to do all such acts, deeds, matters and things as may be considered necessary, desirable or expedient to give effect to this resolution."

**By Order of the Board of Directors
For MACKINNON MACKENZIE AND CO LIMITED**



**NANDKISHOR YASHWANT JOSHI
DIRECTOR
DIN: 09324612**

**PLACE: MUMBAI
DATED: 30th MAY 2022**

NOTES:

- 1) *The Ministry of Corporate Affairs (MCA), vide its General Circular No. 03/2022 dated 5th May 2022, has allowed the Companies to conduct the Extra Ordinary General Meetings (EOGM) through Video Conferencing (VC) or Other Audio Visual Means (OAVM) or through postal ballot till 31st December 2022, in continuation with Ministry's General Circular No. 14/2020 dated 8th April 2020, General Circular No. 17/2020 dated 13th April 2020, General Circular No. 22/2020 dated 15th June 2020, General Circular No. 33/2020 dated 28th September 2020, General Circular dated 39/2020 dated 31st December 2020, General circular No. 10/2021 dated 23rd June 2021 and General Circular No. 20/2021 dated 8th December 2021.*
- 2) *Since the proceedings of this EOGM are being conducted through VC/ OAVM, the Registered Office of the Company is deemed to be the venue of the EOGM.*
- 3) *The Company has enabled the Members to participate at the Extra Ordinary General Meeting through VC facility. Participation at the EOGM through VC shall be allowed on a first-come-first-serve basis and all the necessary documents are available for Inspection of records.*

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- 4) *Since this EOGM will be held through Video Conferencing ('VC') / Other Audio-Visual Means ('OAVM'), Members will not be able to appoint proxies for this meeting. Accordingly, Proxy Form, Attendance Slip and Route Map are not being annexed to this Notice.*
- 5) *The members can join the EOGM in the VC/OAVM mode 15 minutes before and 15 minutes after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice. Members will be able to view the proceedings on e-voting website of website of CDSL at www.evoting.cdsl.com.*
- 6) *The relevant details, pursuant to Regulations 36(3) of the SEBI Listing Regulations and Secretarial Standard on General Meetings issued by the Institute of Company Secretaries of India, in respect of Director seeking re-appointment at this EOGM is annexed.*
- 7) *Corporate Members are requested to send a scanned copy (in PDF / JPG format) of the Board Resolution authorising their representatives to attend the EOGM, pursuant to Section 113 of the Act, through e-mail at mmcladv@yahoo.co.in.*
- 8) *Electronic copy of all the documents referred to in the accompanying Notice of the EOGM and the Explanatory Statement shall be available for inspection on the website of the Company at <http://www.mmclimited.net/>.*
- 9) *Pursuant to the provisions of Section 91 of the Act, the Register of Members and Share Transfer Books of the Company shall remain closed on all days from Friday, 15th July 2022 to Friday, 22nd July 2022 (both inclusive).*
- 10) *The Securities Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in the securities market. Members are requested to submit their PAN with their Folio Number to the Company at mmcladv@yahoo.co.in.*
- 11) *As per the amendment to Regulation 40 (1) of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 it is mandatory to dematerialize for transfer of securities. The Company is in the process to demat the Shares of the Company.*
- 12) *Members desiring any relevant information at the Extra Ordinary General Meeting are requested to write to the Company at least 7 days in advance, so as to enable the company to keep the information ready.*
- 13) *Members are requested to notify/send the following to the Company's Registrar and Transfer Agents to facilitate better service:*
 - i. *Any change in their address and*
 - ii. *Share Certificate(s) held in multiple accounts in identical names or joint accounts in the same order of the names for consolidation of such holdings into one account.*
- 14) *Members desirous of making a nomination in respect of their shareholding in the Company, as permitted under Section 72 of the Companies Act 2013 read with Rule 19 of Chapter IV*



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The Companies (Share Capital Debenture) Rules 2014,, are requested to submit details to the Registrar and Transfer Agents of the Company, in the prescribed Form SH. 13 for this purpose.

- 15) *To support the 'Green Initiative', Members who have not updated their email addresses with the Company are requested to update their email addresses by writing to the Company at mmcladv@yahoo.co.in along with the copy of the signed request letter mentioning the name and address of the Member, self-attested copy of the PAN card.*
- 16) *Members attending the EOGM through VC / OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Act.*



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PROCESS FOR MEMBERS OPTING FOR REMOTE E-VOTING

Voting through electronic means

In case of members receiving e-mail:

- i. The Company is providing e-voting facility through CDSL to transact all the Resolutions mentioned in the Notice of this Meeting pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of Chapter VII of The Companies (Management and Administration) Rules 2014.
- ii. The remote voting period begins on Tuesday, 19th July, 2022 at 10.00 a.m. and ends on Thursday, 21st July 2022 at 5.00 p.m (both inclusive). During this period, Shareholder's of the Company, holding shares either in physical form or dematerialized form as on the cut-off date (Record Date) i.e. Thursday 14th July, 2022, may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- iii. Shareholders who have already voted prior to the meeting date would not be entitled to vote again at the Meeting.
- iv. The shareholders should log on to the e-voting website www.evotingindia.com.
- v. Click on Shareholders.
- vi. Members should enter Folio Number registered with the Company.
- vii. Next enter the Image Verification as displayed and Click on Login.
- viii. If you are a first time user follow the steps given below:

Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders).

 - Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field.
 - In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters.
eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.
- ix. After entering these details appropriately, click on "SUBMIT" tab.
- x. Members will then directly reach the Company selection screen. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- xi. For members , the details can be used only for E-voting on the resolutions contained in this Notice.



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- xii. Click on the **EVS**N for the relevant **MACKINNON MACKENZIE AND CO LIMITED** on which you choose to vote.
- xiii. On the voting page, you will see **"RESOLUTION DESCRIPTION"** and against the same option **"YES/NO"** for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- xiv. Click on the **"RESOLUTION FILE LINK"** if you wish to view the entire Resolution details.
- xv. After selecting the resolution you have decided to vote on, click on **"SUBMIT"**. A confirmation box will be displayed. If you wish to confirm your vote, click on **"OK"**, else to change your vote, click on **"CANCEL"** and accordingly modify your vote.
- xvi. Once you **"CONFIRM"** your vote on the resolution, you will not be allowed to modify your vote.
- xvii. You can also take out the print of the votes cast by clicking on **"Click here to print"** option on the Voting page.
- xviii. Shareholders can also cast their vote using CDSL's mobile app M-Voting available for android based mobiles. The M-Voting app can be downloaded from Google Play Store. iPhone and Windows phone users can download the app from the App Store and the Windows Phone Store respectively. Please follow the instructions as prompted by the mobile app while voting on your mobile.
- xix. **Note for Non-Individual Shareholders and Custodians:**
- Non-Individual shareholders (I.e other than individuals, HUF, NRI, etc.) and Custodian are required to log on to www.evotingindia.com and register themselves as Corporates.
 - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
 - After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
 - The list of accounts linked in the login should be emailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
 - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF Format in the system for the scrutinizer to verify the same.
- xx. In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com, under help section or write an email to helpdesk.evoting@cdslindia.com.



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INSTRUCTIONS FOR SHAREHOLDERS ATTENDING THE EOGM THROUGH VC/OAVM

1. The Facility of joining the EOGM through VC / OAVM shall open 15 minutes before the time scheduled for the EOGM and will be available for Members on first come first served basis.
2. Shareholders will be provided with a facility to attend the EOGM through VC/OAVM through the CDSL e-Voting system. Shareholders may access the same at:

<https://www.evotingindia.com> under shareholders/members login by using the remote e-voting credentials.

The link for VC/OAVM will be available in shareholder/members login where the EVSN of Company will be displayed.

3. Shareholders are encouraged to join the Meeting through Laptops / iPads for better experience.
4. Further shareholders will be required to switch on the video facility and use Internet connection with a good speed to avoid any disturbance during the Meeting.
5. Please note that participants connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to fluctuations in their respective networks. It is therefore recommended to use stable Wi-Fi or LAN connection to minimize / mitigate any kind of aforesaid glitches.
6. Shareholders who would like to express their views/ask questions during the Meeting may register themselves as a speaker by sending their request in advance, mentioning their name, demat account number/folio number, email ID, mobile number at mmcladv@yahoo.co.in.
7. Those shareholders who have registered themselves as a speaker will only be allowed to express their views/ask questions during the Meeting.
8. Members who need assistance before or during the EOGM, or have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com, under help section or write an email to helpdesk.evoting@cdslindia.com

Other Instructions:

1. Once the vote on the resolution is cast, the Member shall not be allowed to change it subsequently.
2. The voting rights of Members shall be in proportion to the shares held by them on the paid up equity share capital of the Company as on Thursday, 14th July, 2022 and as per the Register of Members of the Company.



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3. *Ms. Sneha Parab has been appointed as the Scrutinizer to scrutinize the E-voting process in a fair and transparent manner.*
4. *The Scrutinizer shall immediately after the conclusion of the e-voting at the meeting, first count the votes cast at the meeting and thereafter unblock the votes in the presence of at least two witnesses (not in the employment of the Company) and make out a Scrutinizer's Report of the votes cast in favour or against, if any, forthwith to the Chairman of the Company.*
5. *The Chairman shall, at the Extra Ordinary General Meeting, at the end of discussion on the resolutions on which the voting is to be held, allow voting as provided in clauses (a) to (h) of sub-rule (1) of Rule 21 of the Companies (Management and Administration) Rules, 2014, as applicable, with the assistance of Scrutinizer for all those members who are present at the Extra Ordinary General Meeting but have not casted their votes by availing the remote e-voting facility.*
6. *A Member can opt for only one mode of voting i.e either through e-voting or voting at the Meeting. If a Member casts his/her vote by both modes, then voting done through e-voting shall prevail and the vote by ballot shall be treated as invalid.*
7. *The results declared along with the Scrutinizer's Report shall be placed on the BSE's website, Company's website www.mmclimited.net and on the website of CDSL www.evotingindia.com within two working days of the passing of Resolutions at the EOGM of the Company and communicated to BSE Limited, where the shares of the Company are listed.*



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EXPLANATORY STATEMENT UNDER SECTION 102 OF COMPANIES ACT 2013:

Item No. 1:

The Company has received a notice from a member under section 160 (1) of Companies Act 2013, signifying his intention to proposed the candidature of Mr. Nanadkishor Yashwant Joshi (N.Y. Joshi) (DIN: 09324612) of the office of Independent Director of the Company, who was appointed as an Additional Director by the Board of Directors at its Meeting held on 12th November 2021 till ensuing Annual General Meeting of the Company.

Mr. Nanadkishor Yashwant Joshi (N.Y. Joshi) (DIN: 09324612) is not related to any Director of the Company. In terms of proviso to sub-section (5) of Section 152, the Board of Directors is of the opinion that Mr. Nanadkishor Yashwant Joshi fulfils the conditions specified in the Act for their appointment as an Independent Director. After taking into consideration the recommendation of the Nomination & Remuneration Committee, the Board is of the opinion that Mr. Nanadkishor Yashwant Joshi vast knowledge and varied experience will be of great value to the Company and has recommended the Resolution at Item No.1 of this Notice relating to the appointment of Mr. Nanadkishor Yashwant Joshi as an "Independent Director", not liable to retire by rotation for a period of five consecutive years w.e.f. 22nd July, 2022 till 21st July, 2027, for the your approval. Mr. Nanadkishor Yashwant Joshi has given a declaration to the Board that he meets the criteria of independence as provided in Section 149(6) of the Companies Act, 2013 and Regulation 16 of the SEBI (LODR) Regulations 2015. The Company has also received:-(i) the consent in writing to act as Director in DIR-2 and (ii) declaration in DIR-8 that he is not disqualified under Section 164(2) of the Companies Act, 2013. (iii) a declaration to the effect that he is not debarred from holding the office of Director pursuant to any Order issued by the Securities and Exchange Board of India (SEBI) (iv) a declaration (Form MBP-1) about his interest in Company, Body Corporate, firms or other Association of Individuals under section 184 (1) of Companies Act 2013.

The copy of the draft appointment letter of Mr. Nanadkishor Yashwant Joshi (DIN: 09324612 as a Non-Executive Independent Director of the Company setting out the terms and conditions of appointment are available for inspection by the Members at the Registered Office of the Company on all working days, during business hours till the date of the Extra Ordinary General Meeting (EOGM). The Board, based on the recommendation of Nomination and Remuneration Committee and considering benefits of the skills and expertise of Mr. Nanadkishor Yashwant Joshi, has recommended the resolution for approval of Shareholders.

Except for the Director being re-appointed, none of the Directors / Key Managerial Personnel of the Company / their relatives is, in any manner, concerned or interested, financially or otherwise, in the resolution.

Item No. 2:

As per section 161 (1) of Companies Act 2013, Mrs. Dipali Divyul Joshi (DIN: 09561518) was



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appointed as an Additional Director on 22nd April 2022 by the Board of Directors through Resolution by Circulation till ensuing Annual General Meeting of the Company. Further as per Regulation 17 (IC) of SEBI (LODR) Regulations 2015, the listed entity shall ensure that approval of Shareholders for appointment of person on the Board of Directors is taken at the Next General Meeting or within a period of 3months from the date of appointment.

Mrs. Dipali Divyul Joshi (DIN: 09561518) is not related to any Director of the Company. In terms of proviso to sub-section (5) of Section 152, the Board of Directors is of the opinion that Mrs. Dipali Divyul Joshi (DIN: 09561518) fulfils the conditions specified in the Act for their appointment. After taking into consideration the recommendation of the Nomination & Remuneration Committee, the Board is of the opinion that Mrs. Dipali Divyul Joshi (DIN: 09561518) having knowledge and experience in Accounts and Computer Applications will be of great value to the Company and has recommended the Resolution at Item No.2 of this Notice relating to the appointment of Mrs. Dipali Divyul Joshi (DIN: 09561518) as a Non-Executive Director liable to retire by rotation for the your approval. Mrs. Dipali Divyul Joshi (DIN: 09561518) has given a declaration to the Board:-(i) the consent in writing to act as Director in DIR-2 and (ii) declaration in DIR-8 that she is not disqualified under Section 164(2) of the Companies Act, 2013. (iii) a declaration to the effect that she is not debarred from holding the office of Director pursuant to any Order issued by the Securities and Exchange Board of India (SEBI) (iv) a declaration (Form MBP-1) about her interest in Company, Body Corporate, firms or other Association of Individuals under section 184 (1) of Companies Act 2013.

The copy of the draft appointment letter of Mrs. Dipali Divyul Joshi (DIN: 09561518) as a Non-Executive Director of the Company setting out the terms and conditions of appointment are available for inspection by the Members at the Registered Office of the Company on all working days, during business hours till the date of the Extra Ordinary General Meeting (EOGM). The Board, based on the recommendation of Nomination and Remuneration Committee and considering benefits of the skills and expertise of Mrs. Dipali Divyul Joshi (DIN: 09561518), has recommended the resolution for approval of Shareholders.

Except for the Director being re-appointed, none of the Directors / Key Managerial Personnel of the Company / their relatives is, in any manner, concerned or interested, financially or otherwise, in the resolution.

**By Order of the Board of Directors
For MACKINNON MACKENZIE AND CO LIMITED**



**NANDKISHOR YASHWANT JOSHI
DIRECTOR
DIN: 09324612**

**PLACE: MUMBAI
DATED: 30th MAY 2022**

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ANNEXURE TO THE NOTICE

Details of Mr. Nandkishor Yashwant Joshi (N.Y. Joshi) seeking appointment as an Independent Director.

Name of Director	NANDKISHOR YASHWANT JOSHI
DIN	09324612
Date of Birth	22/05/1958
Qualification	B.A.
Brief Resume of Director	<p>Mr. Nandkishor Joshi is a Graduate from Bachelor of Arts, Mumbai.</p> <p>He is having around 36 years of experience in Administrative control of Ministry of Defence, retired as Chief Manager / Executive Assistant from Government of India in PSU i.e. Mazgaon Dock Shipbuilders Limited, a warship building yard in Mumbai.</p> <p>Currently he is working as Officer on Special Duties with A. B Cursetjee & Sons Ltd since October 2018</p>
Expertise in specific functional areas	Administration, Shipbuilding and Finance
Date of first appointment in current designation	12 th November 2021
Shareholding in this Company	No
Directorships of Company	Additional Director
Inter se relationship between Directors and KMPs	No relation
Number of Board Meetings attended	Two Board Meetings
Details of remuneration last drawn	None excluding sitting fees for two Board Meetings
Name of listed entities in which director also holds directorship or membership in committees other than this	None

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Name of Companies (other than listed) in which director holds directorship membership in committees other than this	None
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By Order of the Board of Directors

For MACKINNON MACKENZIE AND CO LIMITED



NANDKISHOR YASHWANT JOSHI

DIRECTOR

DIN: 09324612

PLACE: MUMBAI

DATED: 30th MAY 2022

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ANNEXURE TO THE NOTICE

Details of Mr. Dipali Divyul Joshi seeking appointment as a Non-Executive Director.

Name of Director	DIPALI DIVYUL JOSHI
DIN	09561518
Date of Birth	15/12/1991
Qualification	Diploma in Computer Application and Second Year of Bachelor of Commerce.
Brief Resume of Director	<p>Mrs. Dipali Joshi has completed her Higher Secondary Certificate from Maharashtra Board.</p> <p>She has also completed her second year of Bachelor of Commerce.</p> <p>She is having around 4 years of experience in handling accounts, well versed with MS Office and having proficiency in windows and Internet.</p> <p>She also holds a Certificate Diploma in Computer Application from Unique InfoTech Computer Education. Currently she is working as CRE with reputed company.</p>
Expertise in specific functional areas	Computer Application and Accounts
Date of first appointment in current designation	22 nd April 2022
Shareholding of Company	No
Directorships of Company	Additional Director
Inter se relationship between Directors and KMPs	No relation
Number of Board Meetings attended	One Board Meeting
Details of remuneration last drawn	None excluding sitting fees for One Board Meeting
Name of listed entities in which director also holds directorship or membership in committees other than this	None

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Name of Companies (other than listed) in which director holds directorship membership in committees other than this	None
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By Order of the Board of Directors
For MACKINNON MACKENZIE AND CO LIMITED



NANDKISHOR YASHWANT JOSHI
DIRECTOR
DIN: 09324612

PLACE: MUMBAI
DATED: 30th MAY 2022